



College Preparatory Middle School

10269 Madrid Way Spring Valley, CA 91977

Phone 619.303.2782 Fax 619.303.3759

August 11, 2020

Dear Parent/Guardian,

Pursuant to the Individuals with Disabilities Education Improvement Act (20 U.S.C. §§ 1400 et. seq) and relevant state law, SBE: College Preparatory Middle School (CPMS) is responsible for identifying, locating, and evaluating children enrolled at CPMS with known or suspected disabilities to determine whether a need for special education and related services exists. This includes children with disabilities who are homeless or are wards of the State. To ensure that eligible students are receiving the services to which they are entitled, we would like to request your assistance.

If you know of a child who has a disability or that you suspect may have a disability, you may refer that child's parent or guardian to CPMS by contacting Mr. Mitchell S. Miller (mmiller@mycpms.net / 619-303-2782). Please note: All referrals are considered confidential. The parent, legal guardian, or surrogate parent retains the right to refuse services and other procedural safeguards under federal and state law.

Thank you for your assistance in this matter and please do not hesitate to contact me if you have questions or concerns.

Sincerely,

Mitchell S. Miller, M.A., Ed.S., PPS
Director of School Operations
College Preparatory Middle School